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## **Grants for Census 2010 Projects** **Application Deadline: February 19, 2010**

Is your organization working on **US Census 2010**? With the support of the New York Community Trust, Citizens Committee for New York City is awarding **grants of up to \$5,000** to organizations based in low-income and/or largely immigrant neighborhoods to promote census participation. Please review the guidelines. If you believe your organization qualifies, we welcome you to complete the simple application to be considered for a grant.

Applications must be postmarked, faxed, or emailed by **February 19**. Applicants will be notified of grant decisions by February 26th. For additional information and if you have any questions, contact Arif Ullah: 212.822.9580.

Send your application to Arif Ullah:  
By mail: Citizens Committee for New York City  
767 Fifth Ave., 26<sup>th</sup> Flr., New York, NY 10153  
By fax: 212.989.0983 By email: [aullah@citizensnyc.org](mailto:aullah@citizensnyc.org)

### **Grant Guidelines**

- Your organization must already be positioned to work on a census promotion and participation project. Through a partnership with the US Census Bureau, we will provide additional training if necessary.
- As the census is highly time-sensitive, your organization must be prepared to begin administering the project by no later than the third week of March.
- Grant may be used for payments to individuals who work on the project.

### **Reporting Requirements**

At the completion of the project, you will be asked to produce a brief final report, including neighborhoods in which you worked, events that you organized, and number of participants at those events. You will also be required to account for grant expenditures.

## **APPLICATION**

### **Section 1: General Information**

1. What is your group's name?
2. List two contact persons for your group, their phone numbers and emails.
3. What is your group's mailing address?

## **Section 2: Project Description & Work Plan**

1. Describe the project, including the specific neighborhoods and demographic groups you will outreach to, and the types of activities you will organize to promote participation in the census.

2. How will the project will be carried out?

- a) List specific steps you will take.
- b) Identify who will be responsible for the step.
- c) Estimate the date the step will be completed.

## **Section 3: Budget**

1. List in detail your budget for the project (i.e., how you will use the CCNYC grant).

## **Section 4: Evaluation**

1. How will you measure the success of your Census outreach initiative?